**Appeal form**

This form should be read in conjunction with the published Appeals Policy. All sections of the form should be completed. Please post or email the completed form for the attention of SIAS clearly marked as Appeal within 10 days of the decision against which the appeal is raised.

E: [admin@siasuk.com](mailto:admin@siasuk.com)

Head Office: SIAS, 1st Floor, 720 Mandarin Ct, Warrington WA1 1GG

|  |  |
| --- | --- |
| **Apprentice Name** |  |
| **Date of Birth** |  |
| **Employer** |  |
| **Date of Appeal** |  |
| **Decision being queried** |  |
| **Reason for appeal (please provide as much information as possible)** |  |

|  |  |
| --- | --- |
| **Confirmation** | |
| **Signature** |  |
| **Contact details** |  |

***Note – if appealing on behalf as an apprentice, you must include written permission from the apprentice along with the appeal form.***