

Quality & Compliance Officer Vacancy

Cogent, an independent apprenticeship training provider to the science sector rated Good by Ofsted in 2023, has an exciting position for a Quality and Compliance Officer.

This role is a key part of the quality team in Cogent Skills, which supports our apprenticeship delivery by means of monitoring and reporting on the quality of education & assessment as well as ensuring that we are compliant with ESFA standards in the delivery of apprenticeships.

The successful applicant will be required to support the quality & compliance manager to implement quality policies ensuring fair and consistent assessment and standardisation across the delivery team and to support the wider quality and compliance team in adhering to ESFA funding guidance across the range of science-based apprenticeships that Cogent Skills deliver.

This role is subject to a full enhanced DBS check

Remuneration Package

- Salary up to £32,000 per annum dependent on experience
- Full time permanent role
- Expenses
- Pension
- Life Assurance
- 28 days holiday plus 8 bank holidays (FTE)
- Opportunity to buy-back 5 extra days annual leave (FTE)
- Optional Private Health Care package
- Hybrid working
- Employee Assistance Programme
- Bonus Scheme
- Aspire Award Scheme
- On-site parking
- Long Service Awards
- Company Events
- Gym Discount
- Training & Development

Cogent is committed to Safeguarding and promoting the welfare of children and young people and expects all employees to share this commitment.

To apply please click on the below link

<https://www.cogentskills.com/about/work-for-us/>

Please complete an application form and send it together with a letter of application and your CV by 30th September 2023 outlining your suitability for this post and how you would ensure success. Interviews will take place via Teams Meeting

If you haven't heard back from us within 21 days of your application, it means that unfortunately your application has been unsuccessful on this occasion.

We Care



We Speak Out



We Welcome



We are Enterprising



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