

Project Manager Vacancy

Cogent Skills have an exciting opportunity for 2 Project Managers. The Nuclear Skills Delivery Group (NSDG) is expanding its operations to include the letting of contracts to third parties to manage the delivery of a number of workstreams and associated projects forming part of a significant programme of work designed to address and resolve the most pressing skills issues affecting the nuclear industry. This is a large-scale project which is national and industry wide with strong collaboration from all. This project has been commissioned to provide solutions to the industry's critical skills shortage and to build skills and talent to support the industry's future, working alongside the industry's most senior leaders.

The NSDG Project Manager will work closely with the Senior Project Managers and Industry Project Leads to deliver a portfolio of projects designed to address the most critical skills challenges for the nuclear sector. This will involve ensuring that projects are delivered in accordance with industry expectations and requirements, plans and controls are adhered to, progress is tracked, milestones achieved.

Remuneration Package

- Salary approx. £40,000 per annum dependent on experience
- Full time permanent role
- Pension – employee contribution 6%
- Life Assurance
- 28 days holiday plus 8 bank holidays (FTE)
- Opportunity to buy-back 5 extra days annual leave (FTE)
- Optional Private Health Care package
- Hybrid working
- Employee Assistance Programme
- Bonus Scheme
- Aspire Values Award Scheme
- Annual Values Awards
- Long Service Awards
- Annual Company Events
- Gym Discount
- Access to Training & Development Opportunities

Key Accountabilities

- Work as part of a team to ensure projects are delivered in accordance with plans and that progress is reported through to the Programme Operations and Planning Lead in accordance with the programme governance schedule.
- Identify and manage project issues and risks and ensure that they are resolved/mitigated with minimal impact on project plans.
- Work with the programme delivery team to ensure KPIs, outputs and desired benefits and outcomes are identified, monitored and delivered.
- Support decision making in respect of any desired or planned material changes to the project.

We Care



We Speak Out



We Welcome



We are Enterprising



- Build productive relationships with colleagues, Industry Project Leads and contributors to the programme, working in collaboration with cross-organisational teams to drive and progress projects in accordance with plans and desired outcomes and benefits.
- Be committed to and an ambassador for the programme values to deliver excellence and operate professionally, meeting deadlines, requests for information and delivering against stakeholder expectations and requirements at all times.
- Work with the programme leadership team to review and continually develop and improve our approach to project and programme management and delivery.
- Be a respected point of contact about the projects for key stakeholders across the nuclear sector.

Key Performance Indicators

- Effective, accurate and timely programme reporting.
- Positive feedback from industry project leads and key stakeholders.
- Cogent recognised by stakeholders as an advocate for good project/programme management practice.
- Cogent able to effectively and successfully compete in future ITT for this service.
- Cogent recognised by stakeholders as exponents of excellence in programme delivery ensuring they are able to effectively and successfully compete for future programme management services.

Essential Knowledge Skills and Qualifications

- Proven experience in project management within a complex, public/private sector environment, preferably in a related industry (project management, nuclear, energy, engineering).
- Strong understanding of Project Management methodologies and techniques and how to deploy them according to the needs of the project/programme.
- Understanding of contract letting to deliver services to support project delivery.
- Excellent influencing and communication skills.
- Ability to analyse complex information and make informed decisions.
- Ability to effectively adapt and deploy good practice in project management to support the delivery of large-scale projects and programmes.
- Ability to draft board level reports.
- Commitment to and drive for excellence.

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Cogent is an inclusive employer and we value the diversity our workforce brings. We welcome applications from all candidates and will consider all applications equally and fairly.

Cogent is committed to Safeguarding and promoting the welfare of children and young people and expects all employees to share this commitment.

To apply please click on the link: <https://www.cogentskills.com/about/work-for-us/>

Please complete the Candidate Information Sheet and send together with a letter of application and your CV to human.resources@cogentskills.com by 12th August 2024 outlining your suitability for this post and how you would ensure success.

If you have additional needs that you would like us to consider during the application and interview process please contact Denise Bentley on 01925 515222 to discuss ways that we can support your application.

If you haven't heard back from us within 21 days of your application, it means that unfortunately your application has been unsuccessful on this occasion.

Websites: www.cogentskills.com

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