

Mechanical / Electrical Engineering Tutor Vacancy

Cogent have an exciting opportunity for an Engineering Tutor to plan and deliver effective teaching and learning against engineering-based apprenticeship standards to a range of employed, individual or groups of apprentices, in the workplace or through remote learning.

This position is based in Southampton but occasionally working from home.

Package

- Competitive salary
- Full time permanent role
- Pension – employee contribution 6%
- Life Assurance
- 28 days holiday plus 8 bank holidays (FTE)
- Opportunity to buy-back 5 extra days annual leave (FTE)
- Day off for your birthday
- Optional Private Health Care package
- Hybrid working
- Employee Assistance Programme
- Bonus Scheme
- Aspire Values Award Scheme
- Annual Values Awards
- Long Service Awards
- Annual Company Events
- Gym Discount
- Access to Training & Development Opportunities

Key Accountabilities:

- Plan and deliver learning in line with stipulated knowledge modules, units and qualifications.
- Be adept at developing, producing, and sharing teaching resources.
- Utilising expertise to contribute towards curriculum development to enable acquisition of knowledge, skills, behaviours and embedding maths and English.
- Maintain existing resources and explore opportunities to develop new resources.
- Utilise Cogent's LMS to create an effective and stimulating environment for teaching and learning.
- Promotion of engineering throughout our apprenticeship delivery and standalone programmes.
- Play an active role as part of the delivery team, including contributing to off-timetable workshops, extension programmes, competitions, residential etc.
- To play a full part in the broader curriculum for life and industrial science provision, sharing in the diverse delivery mechanisms of the tutoring team.
- To actively contribute in standardisation events and support the tutor teams in 1:1, group, online and face-to-face sessions with learners.

We Care



We Speak Out



We Welcome



We are Enterprising



- To encourage retention and timely achievement, this includes developing schemes of work, lesson plans, coursework and individual learning plans taking account of individual requirements to ensure differentiation of learning.
- Have highly effective communication skills for dealing with learners who may have been out of education for some time.
- Carry out invigilation and testing with candidates within the guidelines of the team / awarding body requirements.
- Support learners with special education needs or additional learning requirements to achieve their apprenticeship.
- Work within the guidance of the ESFA and to the requirements of Ofsted to ensure high standards of practice are always maintained.
- Be capable of delivering dynamic and effective lessons to engage learners at all age ranges both in a face-to-face environment and with the use of digital platforms remotely.
- Be responsible for promoting and safeguarding (including Prevent) the welfare of all learners for whom you have responsibility for or with whom you meet and adhere to Cogent's Safeguarding policy to create and maintain a safe working environment for yourself and others.

Key Performance Indicators

- To be an inspirational teacher of electrical and mechanical engineering content leading to high outcomes for learners in external examinations.
- To evaluate teaching, learning and assessment and respond to learner and employer feedback to continuously improve the learning experience for individuals and groups.
- Be an innovative teacher developing and maintaining curriculum & teaching support materials to meet awarding body standards and differentiate learning.
- Mark/assess learners' work, provide structured feedback and set developmental objectives to improve work submissions and timeliness.
- To moderate tutor assessment practices to ensure fair and consistent practice in line with awarding body / centre guidance and code of conduct.

Knowledge Skills and Qualifications

Essential

- Significant industry experience with a level-5 or above subject related qualification
- A teaching qualification at level 4 or higher (or willing to work towards).
- A proven record of preparing learners for external examinations, working with awarding bodies (BTEC/HNC) and a record of achieving high pass rates / grades for learners.

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- Inspirational teaching and learning practitioner with vast experience of teaching engineering particularly in the fields of electrical and instrumentation/control.
- Able to develop a strong positive rapport with learners and actively engage them in both classroom and online environments.
A confident user of IT for administration and lesson delivery (including a high level of expertise in the use of Microsoft Teams).
- A high-level communicator with the skills and ability to work with colleagues as part of a team and to liaise with learners, employers, other tutors, and support staff.
- Well-organised and self-motivated.
- GSCE's or Functional skills level 2 English and Maths.
- An enhanced DBS Check is required for this role.

Desirable

- A degree or equivalent level 6+ qualification in engineering
- Understanding of Apprenticeship Standards and Quality Standards (e.g. Ofsted, ESFA, ISO).
- Experience of electronic learner tracking and monitoring systems e.g., OneFile, Smart Assessor.

Cogent is an inclusive employer and we value the diversity our workforce brings. We welcome applications from all candidates and will consider all applications equally and fairly.

Cogent is committed to Safeguarding and promoting the welfare of children and young people and expects all employees to share this commitment.

To apply please click on the link: <https://www.cogentskills.com/about/work-for-us/>

Please complete the Application Form and send together with a letter of application and your CV to human.resources@cogentskills.com by 24th February 2025 outlining your suitability for this post and how you would ensure success.

If you have additional needs that you would like us to consider during the application and interview process please contact Denise Bentley on 01925 515222 to discuss ways that we can support your application.

If you haven't heard back from us within 21 days of your application, it means that unfortunately your application has been unsuccessful on this occasion. Websites: www.cogentskills.com

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